

March 20, 2020

Dear Parents, Guardians, Friends, Caregivers, and Staff:

McGuire Memorial continues to take the pandemic issue of the coronavirus (COVID-19) very seriously. Please know that McGuire Memorial is committed to the health, safety, and well-being of our individuals, employees, and business partners. I will do my best to keep everyone informed and up to date on this ever-evolving situation.

McGuire Memorial's Administration has been meeting daily to further evaluate our residents' needs, and develop an operational response plan in efforts to minimize our exposures and mitigate the risks of infection. McGuire Memorial continues to cooperate and collaborate with our Medical Director (Dr. Hagberg), Respiratory Health Services, and the Beaver County Emergency Management Agency to prepare, plan, and respond in the best interests of those we serve. With that said, we recognize that there is never a guarantee or 100% certainty as we continue to navigate the unknown. As we learn more we will respond accordingly, and the following actions are the most recent responses implemented by McGuire Memorial.

- McGuire Memorial has closed the following programs until further notice: The School at McGuire Memorial; The Life Enrichment Adult Day Programs (LEAP); and the Employment Option Center (EOC).
- All McGuire Memorial Employees are screened daily across all shifts. Any symptomatic conditions with a temperature of 100.4, which are in accordance with the Centers for Disease Control (CDC) guidelines, will not be permitted to work or granted access to any site location.
- McGuire Memorial is prohibiting all access & visitation at this time. NO visitors, vendors, or delivery agents.
- Contractors needing access for essential functions or repairs will have limited access within the building once they are vetted & screened in the same manner as our employees.
- Everyone is encouraged to promote "social distancing" whenever and wherever possible.
- Residents at the main site are participating in "small group socialization & active participation" during the day and evening hours within the program center.
- McGuire Memorial is hoping and praying for the best outcome; however, we are preparing for the worst:
 - McGuire Memorial is in the process of finalizing a quarantine isolation protocol for both the main site and all of the community homes in the unfortunate event that one of our individuals is exposed and must isolate/quarantine within.
 - Respective areas of the main site have been sealed and/or masked off in an effort to further limit staff traffic and unnecessary exposure to our residents.
 - Specialized training is being conducted with all employees in regards to isolation/quarantine protocols, and please be assured that our employees are steadfast in their commitment to the Mission of McGuire Memorial and the overall health, safety, and well-being of those we serve.

The health and safety of our individuals and employees is paramount; therefore, we will take whatever actions are necessary to preserve the well-being of our entire McGuire Memorial Community. Please know that your loved ones are safe, and that we have the dedicated & compassionate staff working to keep them safe; however, this is NOT business as usual and we will do whatever it takes! Thank you for your support, understanding, and cooperation in this time of crisis & uncertainty.

God Bless,


Christopher M. Shay
President & CEO



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