

March 11, 2020

Dear Parents, Guardians, Friends, Caregivers and Staff:

McGuire Memorial is taking the global issue of the coronavirus (COVID-19) and the seasonal flu very seriously. Please know that McGuire Memorial recognizes this concern is of great importance and is committed to provide a clean, safe and healthy environment for the children and adults served across all programs.

Administration has been meeting and reviewing best health practices, and following recommendations from the PA Department of Health and Centers for Disease Control (CDC). McGuire Memorial has implemented the following safeguards for the greater wellbeing of all individuals and employees:

- McGuire Memorial's Emergency Preparedness Plan has been reviewed and updated to include COVID-19 and methods for prevention & transmission.
- McGuire Memorial has increased the inventories of all necessary items to meet our demands in an effort to ensure that adequate supplies are readily available at all times.
- Staff has received additional training on infection control and the use of Universal Precautions.
- All McGuire Memorial locations have been thoroughly cleaned and continue to be sanitized utilizing disinfectants from the EPA's list of Registered Antimicrobial Products for use against Novel Coronavirus SARS-CoV-2, the cause of COVID-19.
- McGuire proactively implemented a prudent effort to further mitigate our risks of COVID-19 exposure by limiting and/or suspending all Community Participation Supports & activities. *This will continue to be monitored and re-evaluated as necessary.

The health and safety of our individuals and employees is paramount and we ask that you please consider that the individuals we support have severely compromised immune systems and are at an increased risk daily. We are requesting that you refrain from visiting if you are not feeling well or are displaying any symptoms related to COVID-19 and/or the flu. These symptoms may include fever, cough, shortness of breath and typically do not appear until 2-14 days after exposure. If you or someone you know experiences these symptoms, please see a health care professional as soon as possible.

Any individual that solely attends one of our day programs and displays any of these symptoms are to remain in the care of their home/residential provider. If your loved one shows symptoms of illness while at one of the day programs, we will promptly contact you to pick them up. Job Coaching and Supported Employment will continue as normal at this time; however, our Job Coaches will be monitoring and promoting those they support to utilize Universal Precautions while on the job.

Once again, we are committed to ensuring the health and safety of our individuals and employees and we appreciate your cooperation and understanding in this matter.

Sincerely,


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President & CEO

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